



Industries

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APPLICATION FOR EMPLOYMENT

EQUAL EMPLOYMENT OPPORTUNITY/NON-DISCRIMINATION POLICY

It is the policy of Thorgren Tool & Molding Inc., not to discriminate on the basis of race, color, religion, gender, national origin, age, disability, veteran status or any other protected class, in its hiring decisions and employment policies, as required by the Indiana Civil Rights Act (I.C. 22-9, 1), Title VI and VII (Civil Rights Act of 1964), the Equal Pay Act of 1973, and any other applicable law.

http://www.dol.gov/ofccp/regs/compliance/posters/ofccpost.htm.

Thorgren Tool & Molding offers reasonable accommodation in the employment process for individuals with disabilities. If you need assistance in the application or hiring process to accommodate a disability, you may request an accommodation with Human Resources at any time.

POSITION APPLIED FOR: _____

PERSONAL (Please print)

Last Name _____ First Name _____ Middle Initial _____
Street address _____ P.O. Box _____ County _____
City _____ State _____ Zip code _____
E-mail address _____ Contact Phone (_____) _____

EDUCATION

HIGH SCHOOL

High School Graduate? [] Yes [] No If Selected No, General Education (GED) Test Passed? [] Yes [] No

HIGH SCHOOL ATTENDED (if applicable) LOCATION CITY/STATE _____

COLLEGE

COLLEGE OR TECHNICAL SCHOOL ATTENDED

LOCATION CITY/STATE

MAJOR /FIELD

GRADUATED

DEGREE

GPA

Table with 6 columns: COLLEGE OR TECHNICAL SCHOOL ATTENDED, LOCATION CITY/STATE, MAJOR /FIELD, GRADUATED, DEGREE, GPA. Includes checkboxes for YES/NO in the GRADUATED column.

If degree is incomplete, list number of credit hours completed: _____ Currently Enrolled: [] YES [] NO

Expected date of graduation: _____

Additional commercial or technical courses taken: _____

WORK EXPERIENCE

Please list **ALL** your work experience, starting with your present or more recent employment. Use **additional sheets if necessary**.
Include information on military service. Complete in full even if your resume is enclosed.

Present/ Most Recent Employer: _____

City: _____ State: _____ Phone: _____

Job Title: _____ Start Date: _____ End Date: _____ Still employed? Yes No

Average hours per week worked: _____ Specific reason for leaving or seeking other employment: _____

Please include a short summary of your main job duties: _____

Beginning Salary: _____ Ending Salary: _____ Supervisor's Name: _____

Previous Employer: _____

City: _____ State: _____ Phone: _____

Job Title: _____ Start Date: _____ End Date: _____

Average hours per week worked: _____ Specific reason for leaving or seeking other employment: _____

Please include a short summary of your main job duties: _____

Beginning Salary: _____ Ending Salary: _____ Supervisor's Name: _____

Next Previous Employer: _____

City: _____ State: _____ Phone: _____

Job Title: _____ Start Date: _____ End Date: _____

Average hours per week worked: _____ Specific reason for leaving or seeking other employment: _____

Please include a short summary of your main job duties: _____

Beginning Salary: _____ Ending Salary: _____ Supervisor's Name: _____

Next Previous Employer: _____

City: _____ State: _____ Phone: _____

Job Title: _____ Start Date: _____ End Date: _____

Average hours per week worked: _____ Specific reason for leaving or seeking other employment: _____

Please include a short summary of your main job duties: _____

Beginning Salary: _____ Ending Salary: _____ Supervisor's Name: _____

REFERENCES

Please indicate the names of two **work or professional** references that are familiar with your skills or abilities.

	<u>Name</u>	<u>Address/Company</u>	<u>Phone</u>
(1)	_____	_____	(_____) _____
(2)	_____	_____	(_____) _____

Please indicate any experience, special aptitudes, or skills that you feel you have that pertain to the position for which you are applying:

Summarize any additional information necessary to describe your full qualifications, professional objectives, or goals:

QUESTIONS

- YES NO 1. Are you presently being investigated, or under a procedure to consider your discharge for misconduct by your present employer?
- YES NO 2. Have you ever been disciplined, discharged or asked to resign from a prior position?
- YES NO 3. Have you ever resigned from a prior position without being asked, under circumstances involving your employer's investigation for sexual misconduct with another person, mishandling of funds, or criminal conduct?

Any "yes" answers must be explained on the back of this application including date of incident and charge or offense in question.

APPLICANT STATEMENT

I certify that the information I have provided in this application is true, correct, and complete to the best of my knowledge. I authorize Thorgren Tool & Molding, Inc., or its agent, to research and verify the information I have provided on my application for employment, including my personal background, character, work history and qualification.

I understand that any false or misleading information on this application shall be fully sufficient grounds to be refused employment or if hired, grounds for immediate discharge whenever the information is discovered.

Signature of Applicant: _____

Date: _____

